

**Czech Technical University in Prague
Klokner Institute**

REQUIREMENTS FOR THE ADMISSION PROCEDURE FOR THE ACADEMIC YEAR 2021/22

Doctoral study program: **Structural materials, testing and reliability in civil engineering**

Classification of Education Fields (CZ-ISCED-F 2013): 0732 Civil Engineering

Carried out at CTU in Prague, Klokner Institute (hereinafter referred to as CTU KU), according to the CTU Study and Examination Regulations and the CTU Statute

Form of study:	full-time, part-time
Standard study duration:	4 years
Academic degree awarded:	doctor (Ph.D.)
Commencement of studies:	2. 5. 2022
Application deadline:	by 20. 4. 2022, 15:00

Requirements for admission:

1. Completing a university degree in a master's degree program.
2. Submitting a written application according to the given instructions.
3. Showing proof of payment of the application fee.
4. Successfully completing the admission procedure.

Requirements for the application:

1. The applicant registers for studies at the CTU KU by submitting an "[Application for admission to doctoral studies](http://www.klok.cvut.cz/pedagogicka-cinnost/doktorske-studium/pro-zajemce/)". The application is available at <http://www.klok.cvut.cz/pedagogicka-cinnost/doktorske-studium/temata-disertacnich-praci/>.
2. In the application, the applicant must state the anticipated topic of their dissertation from the list published at <http://www.klok.cvut.cz/pedagogicka-cinnost/doktorske-studium/temata-disertacnich-praci/>.
3. The application, including the necessary attachments, must be delivered by the deadline to the following address: CTU in Prague, Klokner Institute, Director's Secretariat, Šolínova 7, 166 08 Prague 6.

The applicant must attach to the application:

1. Proof of payment of the application fee. The fee amount is CZK 850.
2. A brief CV.
3. Officially certified documents of education, i.e. a copy of the master's degree, diploma supplement or state final examination certificate, if the candidate already has it available.
4. If the applicant has obtained the required education by studying at a foreign university, he/she must submit an officially certified copy of the Decision of Recognition of Required Education at a Foreign University (so-called diploma nostrification) in the Czech Republic, together with an officially certified copy of the nostrification supplement. It is also necessary to provide an overview of completed courses and their translation into Czech or English together with an interpretation supplement.
5. Evidence of previous professional experience, if the applicant has it available.
6. List of published or unpublished works of the applicant, or expert assessments of these works.
7. Foreigners (apart from citizens of the Slovak Republic) must also attach an officially certified copy of the Czech language exam (min. B2 level).

The information provided in the application must be complete and correct. The application must have all the required attachments. An application received after the application deadline will not be considered.

The deadline for submitting the application, including the necessary supplements, is April 20th, 2022, 3:00 p.m.

Entrance examination

The entrance exam has the character of a selection procedure. The exam takes place in front of a committee appointed by the director of CTU KU. The entrance exam consists of:

- Expert discussions on the chosen topic of the dissertation.
- Assessment of the results of previous studies, experience, knowledge, and professional activities of the applicant.
- Verification of the applicant's language skills.

The verification of language skills is informative, and this part of the admission procedure can be separated from the professional exam itself.

The entrance exam will take place on April 27th, 2022 from 9.00 am in the building of the Klokner Institute. In justified cases, the director of CTU KU may set an alternative date for the entrance examination. In this case, the candidate is invited to the entrance exam via a letter at least three weeks before the exam.

If the number of accepted applicants (max. 10) is not met in the first round of the admission procedure, the director of CTU KU may announce additional rounds of the admission procedure.

Notification of the results of the admission procedure

The decision on admission or non-admission will be given to the applicant after the entrance examination or sent within 30 days from the date of the examination by letter. At the same time, an invitation to enroll in the study will be sent to the accepted candidate. An applicant who does not have a completed master's degree at the time of application will be issued an admission decision only after delivery of a certified copy of the diploma and a certified copy of the diploma supplement, which the applicant will deliver as soon as possible, no later than the day of enrollment. An applicant who does not submit this document by the date of enrollment in the study will not be enrolled in the study.

The results of the admission procedure will be published on the Official Board of CTU KU and on the website of CTU KU <http://www.klok.cvut.cz>.

Organizational guidelines

The application fee can be paid by cash, money order or bank transfer to the account:

KB Prague 6, account number: 19-5504300237/0100

Variable symbol: 77777

Specific symbol: social security number of the applicant without a slash

Bank and postage fees associated with the payment are always paid by the applicant. The application fee is non-refundable.


doc. Ing. Jiří Kolisko, Ph.D.
Director of CTU KU, Šolínova 7 (i)

Approved by the Academic Senate of the Czech Technical University in Prague on January 26th, 2022